File No. 424

1900.

Collection No.

Singapore Residency

(68) 1711247

Pros. Serial Nos. 83-84

Subject.

Police orders of the [illegible] station

Previous References.	Later References.

S. 97. (Blue).

L.S.P.—6788S&P—(G-1085)—10 3 30—1,00,000.

Margin for binding not to be written

Office Note.

File No. 424/15W

Letter No. 104 *dated* 15th September 1915

from the Dist. Supt. of Police, Coconada Station, to the Dist. Magte.

SA 83

SUBJECT.

Revision of the Police Orders for the Station of Coconada

The proposed revision may be approved. The words "Senior" may be deleted in order 6(c) & 6(d). The H.S.P proposes deletion of note 2 to order 43 (a), but there is no note to this order. Obviously this refers to the alteration proposed in note 2 to order 43 (c).

Submitted.

AJ
20/9/15

No. I think it should stand. I doubt if the Asst. H.C. is flung at enables to the honorific address of a Seat in Court. Yes

In rule 171 (c), following proposed rule 154 (V), after the words "unless he" insert the words "has obtained at a completed secondary school leaving certificate issued under the authority of Govt or"

Page 140. The words "Undress Patrol Jacket" should apparently be retained.

AJ 20/9. Yes. This seems to be right. MBW 25/9

S. 1.—R. P. D.—6-1914.—10,000

H.S.P. AJ 27/9/15 Draft sent for approval. MBW 25/9 Issued No 20/32/9 dt 30-9-15

NOTES AND PRECIS.

S. 6.—R. P. B.—8-1914—4,000.

Office of the
Dt. Superintendent of Police,
No. 104 Enclos. Addenda & Corrigenda CIVIL AND MILITARY STATION,
Bangalore, 15th September 1915.

6484
Regd 16.9.15
7248
18/9/15
424/OV
W. 4840 E. Addenda & Corrigenda 17/9/15.
Forwarded
16/9/15

1671

FROM

F. E. Coningham, Esquire,

District Superintendent of Police,

Civil & Military Station, Bangalore.

To.

P. B. Warburton, Esquire, I.C.S.,

First Assistant to the Hon'ble

the Resident in Mysore, Bangalore.

Thro'
The District Magistrate, C & M Station,
Bangalore.

SIR,

I have the honor to forward herewith, for favor of sanction, a statement of addenda and corrigenda to the Police Orders.

2. The grounds for amendment are given in the last column of the statement.

I have the honor to be,

Sir,

Your most obedient servant,

Dt. Superintendent of Police.

S. 22.—R. P. B.—5-1915—10,000

Addenda and Corrigenda to the Station Police Orders

---

5 (f) to be deleted

As case diaries are now submitted to the Supdt. in every case, the register prescribed in this P.O. is no longer necessary. This has been abolished in Madras.

6 (a) In the heading above this P.O. delete the word "senior"

Delete P.O. 6(a) and the note thereunder, and substitute the following:-

The existing P.O. treats only of senior Head Constables and is not comprehensive enough. The Amendments suggested are borrowed from the Madras Police Orders.

6 (a) (1) Head Constables are employed on guard duty in Police Stations under the Station House officer, to assist in writing work, and in charge of outposts and guards, and also in Reserve. They shall not be placed in Station charge, except under section 4 (p) of the Criminal Procedure Code in the absence of the Sub Inspector, nor shall they conduct independent investigations of cases, unless deputed to investigate simple cases under section 107 of the Criminal Procedure Code, or in the absence of the Sub - Inspector.

6 (a) (2) The primary duty of a Head Constable on general duty in a Police Station is to supervise the work of the constables and see to their instruction. He shall perform any duties allotted to him by the Station House Officer, whom he will accompany on investigation when required. He will also be available for employment in charge of a guard or escort.

6 (a) (3) The Head Constable assistant to Sub Inspector will perform the clerical work of the Station under the direction of the Station House officer.

6 (a) (4) In the absence of a Sub Inspector the senior officer present acquainted with English shall assume charge of the Station.

6 (a) (5) The duty of the Head Constable in charge of an out post is to supervise the work of his men, maintain the prescribed records and submit a daily report in Forms 1 and 6 to the police station.

6 (a) (6) The head constable in charge of an out post is not a station house officer and cannot, therefore, investigate cases. On receipt of a complaint, he should at once record it and send immediate intimation to the station house officer.

6 (a) (7) The police officer in charge of an out post shall, on receipt of a direct complaint or information of a crime or serious occurrence, take such immediate action as may appear necessary, such as proceeding to the scene of the occurrence to render assistance or arrest an accused person.

6 (3) (7) The police officer in charge of an out post shall, on receipt of a direct complaint or information of a crime or serious occurrence, take such immediate action as may appear necessary, such as proceeding to the scene of the occurrence to render assistance or arrest an accused person.

6 (b)	Delete this P.O. and the note thereunder.	This is sufficiently provided for in P.O. No.85

6 (c) In this paragraph in the first sentence, omit the words "station house officer's manual and"

In the second sentence, for the words "under the rank of Inspector" substitute the words "under the rank of Sub Inspector"

Delete the last third sentence: "The entries in Sub Inspector's books will be made by the Inspector".

6 A.	Delete the words "who will attach it to the general diary" at the end of the P.O.	The submission of the general diary is not necessary, as all Sub Inspectors ~~and~~ send the diaries and B & C Inspectors visit all their stations daily

For the words "under the command of the senior Head Constable" in lines 1 & 2,
substitute the words "under the command of the Sub Inspector and his Head Constables".

7 Note(11) Omit the word "senior".

13— Cancel P.O. 13 (a) to (o) up to the words "when going to check beats" and Substitute the following:—

The following Table Shows the hours of the watches and the turns of duty of the Sections for 6 days to be adopted in all Stations of B and C Divisions—.

	Time.	Date. 1	2	3	4	5	6	7th Day.
Beat Duty.	6 A.M. to 9-30 A.M.	A	B	C	D	E	F	
	9-30 A.M. to 1. P.M.	BC	CD	DE	EF	FA	AB	
	1 P.M. to 3 P.M.	D	E	F	A	B	C	These duties
	3 P.M. to 5 P.M.	EF	FA	AB	BC	CD	DE	will be the Same
	5 P.M. to 9 P.M.	ABC	BCD	CDE	DEF	EFA	FAB	as on the 1st day.
	9 P.M. to 3 A.M.	D	E	F	A	B	C	
	12 MN. to 6 A.M.	E F	F A	A B	B C	C D	D E	
Station remain.	6 A.M. to 9.30 A.M.	BC	CD	DE	EF	FA	AB	
	9.30 A.M to 1 P.M.	A	B	C	D	E	F	
	1 P.M. to 3 P.M.	EF	FA	AB	BC	CD	DE	
	3 P.M. to 5 P.M.	D	E	F	A	B	C	— Do —
	5 P.M. to 9 P.M.	DEF	EFA	FAB	ABC	BCD	CDE	
	9 P.M. to 12 MN.	F	A	B	C	D	E	
	3 A.M. to 6 A.M.	E D	F E	A F	B A	C B	D C	
	6 A.M. to 1. P.M.	DEF	EFA	FAB	ABC	BCD	CDE	9
Home.	1 P.M. to 5. P.M.	ABC	BCD	CDE	DEF	EFA	FAB	— Do —
	9 P.M. to 6 A.M.	ABC	BCD	CDE	DEF	EFA	FAB	

In filling in the "Beat constables Duty Rost-rs" at stations the following rules should be observed:-

(1) At 6 A.M. daily, the station House officer or senior officer on duty at the time, should fill in the numbers of the constables for duty for the day, and at 9 P.M. the numbers of the constables for duty for the night.

(2) If after the Roster for the day or night has been filled in, a constable for any reason is not available for the duty allotted to him the station house officer or senior officer on duty should make a remark in red ink against his number.

(3) At nights there are three sections for duty, these should be divided into two parts which will be sufficient for the beats.

(4) In the event of there being a shortage of men for night duty the station house officer will stop the house turn of the required number of men, of that section which is due for 2nd house turn.

(5) When a house turn is thus stopped to meet a casualty, ~~the~~ the station house officer will not send the constable on evening duty from 6 to 9 P.M., but will allow him to have those hours off duty.

(a) For entertainments at night those men who are due to go home at 3 P.M. and return at 1 P.M. the following day should be utilized.

15

(6) The following day such men will not go on duty earlier than 9-30 A.M.

(7) All entries in Rosters should be in Black ink and all corrections or additions in Red ink, and initialled.

(8) The necessary form of duty roster will be prepared according to the subjoined form.

(9) During "remain" hours the station house officer or senior Head Constable will see that the men are instructed in the laws,

pending cases, proclaimed offenders, known depredators and general duties. Thus there will be instruction class every day which should be held from 5 to 6 P.M.

(c) During these remaining hours in the morning men can be used to see to the arms and accoutrements being cleaned

(10) Men who are in excess of the sections should be put on for night duty in excess of the number told off according to the duty roster.

15. A (1) For the first fortnight after posting to a station recruits shall be under instruction and shall not perform the regular duties.

(2) They shall be taken round by head constables and shown all the K.Ds. in the division

(3) They shall be made to learn K.Ds., proclaimed offenders and undetected crime by being set regular tasks, in which they should be examined by one of the Sub-Inspectors.

(4) A constable transferred from one division to another shall be shown all the K.Ds, in the division before being taken to regular duty.

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together to their beat points as far as practicable, but, if their courses are divergent, they must proceed singly from the point of divergence.

15 C. The duties of beat constables are (1) to direct traffic; (2) to prevent obstructions; (3) to be available in any emergency such as a breach of the peace, accident, or occurence of a crime (4) to assist the public when information is sought, or their aid invoked, provided that they can legitimately do so; (5) to take note of bad characters and suspicious strangers.

15 D. Beat constables should be instructed to act with as much promptitude and as little fuss as possible. They should not arrest people, nor take them to the station, when it would be sufficient to take down their names and addresses, to be reported at the station for subsequent action.

15. E. Beat constables shall not confine their actions when on beat, to their own beats nor even to their own division limits

When a beat constable is informed of, or applied to in, an

occurence

occurrence within his neighboured which demands immediate attention, such as a disturbance, accident or crime, he shall at once go to the spot and take necessary action, even though the scene be not within his beat nor his division.

13 F. Constables on night rounds shall patrol their area, paying special attention to empty or isolated houses, houses in compounds, lonely places and the route likely to be taken by thieves. They shall promptly repair to the scene of any disturbance or alarm.

Whenever street lamps are noted by roundsmen or checking officers as not burning during the hours prescribed for them to be alight, a report should be made to the Electric Department through the Superintendent of Police.

13 G. At the termination of their hours of duty beat constables shall not leave their beat points, unless relieved, until half-an-hour after the expiry of their turn of duty. A beat constable shall always communicate to the man relieving him any important facts that have come under his observation.

13 H. Beat constables should march back to the station together as far as possible. Every beat constable must return to the station after beat. On return to the station the section officer will make reports from his men and collect their Beat and Note-books and make his own report in the General Diary and to the Sub-Inspector, if present.

13 I. Checking rounds shall be divided among the Inspector, Sub-Inspectors (European and Indian) and Sergeants of the division. Officers must be out for at least four hours after 10 P.M. They shall visit all guards and police posts within the area and sign the Sentry Relief Book. They shall also report the number of prisoners, if any, found in police lock-ups. They shall send in a report in ~~City Police~~ the prescribed Form ~~No. 31.~~

13 J. Beat constables should carry a baton during the day and at night a lathi of uniform pattern.

Duty Rosters of _____ Station for _____

Day Beat duties

6 a.m. to 9.30 a.m.		9.30 a.m. to 1 P.M.		1 P.M. to 3 P.M.		3 P.M. to 5 P.M.		5 P.M. to 9 P.M.	
No. of P.C.	Junction	No. of P.C.	Junction	No. of P.C.	Junction	No. of P.C.	Junction	No. of P.C.	Junction

Constables Duty Roster for of Station.

6 A.M. to 9.30 A.M.		9-30 A.M. to 1 P.M.		1 P.M. to 3 P.M.		3 P.M. to 5 p.m.		5 P.M. to 9 P.M.		Night Duty.		No. of Point
No of P.C.	Point of duty.	No of P.C.	Point of duty.	No of P.C.	Point of duty.	No of P.C.	Point of duty.	No of P.C.	Point of duty.	9 to 3 A.M.	12 Mn to 6 A.M.	
												1
												2
												3
												4
												5
												6
												7
												8
												9
												10

Nos. of H.Cs on duty . . . . .
" " " on leave . . . . .
Nos. of P.Cs on leave . . . . .
" " " on Special Duty . . .

Signature of Sub-Inspector in charge of Station . . . . .

Nos of Men in excess for Night Duty.

1b (a)	At the end of this para add the words "at important functions when considered necessary by the Superintendent".	Carriage Tickets are not necessary at every function.

19(b) Number this para as 19(b)(i) and add the following

19 (b)(~~i~~ (ii)) Men of the Station or Railway Police deputed to look out for bad characters at large and busy railway stations may, at the description of the Superintendent, be allowed to wear mufti.

17

27 (e) For the words "every month", substitute the word "~~quantity~~" "quarterly"

At the end of the P.O. add the words "whenever original licenses are not ~~granted.~~" forwarded"

7 (i)	In sub para (i), for the words "Senior Inspector", subtitute the words "Circle Inspector".	Each Inspector is responsible for the checking of the stock in the shops in his Circle.

28 | Cancel No.28 and substitute the new orders contained in Criminal Intelligence office circular No.4 dated 25-7-1913. | Vide Criminal Intelligence office circular No.4 dated 25th July 1913 forwarded under First Assistant Resident's No.5049 dated 22-8-1913.

Criminal Intelligence Office.

Circular No.4 (Criminal) of
Dated Simla, the 25th July 1913.

Memorandum.

In supersession of the existing orders upon the subject, the following instructions regarding the reporting of losses and thefts of Government and private firearms and ammunition capable of being used for military purposes are issued with the approval of the Government of India.

2. Under Military regulations Officers Commanding detachments report the loss or recovery of arms, important components or ammunition to the Superintendent of Police, or, if the loss or recovery takes place in a Native State, to the Political Officer. The Superintendent of Police, or Political Officer, is then responsible for all further action towards the tracing and recovery of the lost or stolen articles.

3. Reports should be made by Superintendent of Police and Political Officers to the Personal Assistant to the Inspector General of Police, North-West Frontier Province, and to the Provincial Criminal Investigation Department of the loss, theft, or recovery of arms, important components and ammunition coming under the following category, of which they may receive information from any source, whether military, civil or private:—

(i) Rifles, revolvers and pistols, Government or private;

(ii) Lee-Metford or Lee-Enfield bolts, and all .303 rifle barrels;

(iii) Ammunition for cannon and rifles;

(iv) Fuses;

(v) Dynamite;

(vi) Cordite;

(vii) Other high explosives.

4. Reports concerning items (i) and (ii) should be made to the Personal Assistant to the Inspector General of Police, North-West Frontier Province by telegram, care being taken to give numbers and marks by which the missing weapons or components may be identified. Reports concerning items (iii), (iv), (v), (vi) and (vii) should be made by letter unless there is prima facie evidence or reasonable suspicion of a recent theft, in which case the report should be made by telegram.

5. Copies of all telegrams and letters despatched under paragraph 4 should be sent to the Officer in charge of the Provincial Criminal Investigation Department.

6. All reports of losses, thefts and recoveries of arms, etc should be published by Provincial Criminal Investigation Departments in their Criminal Intelligence Gazettes or Confidential Supplements. Such reports must invariably include all details necessary to establish the identity of any particular weapon, or component part.

7. When losses are sufficiently serious to be brought to the notice of the Government of India, or to rank as matters of public interest, as well as in the following cases:-

(a) when the theft appears to be the work of Ut Khels or other professional rifle thieves,

(b) when the loss appears to indicate that standing rules for the custody of arms and ammunition, either in possession of regiments or individuals or during transit by rail or otherwise, are defective and should be amended,

intimation of such losses should be telegraphed to the Director of Criminal Intelligence, Simla, by the Provincial Criminal Investigation Department, and copies of all subsequent reports submitted by the Superintendent of Police should also be sent to him.

8. No report need be made under these rules in the case of the loss or theft of smooth-bore weapons, ammunition for such weapons, swords, bayonets, or accoutrements. Converted Martini Henries, and Sniders are classed as smooth bore weapons.

9. Attempts to smuggle arms or ammunition into India by land or sea should continue to be reported to this office.

10. The abbreviated telegraphic address of the Personal Assistant to the Inspector-General of Police, North-West Frontier Province, is "Punishment, Peshawar."

R. Hughes-Buller,

Director of Criminal Intelligence

21

31 (b)	Ceylon Extradition law	To be deleted	The Supreme Court of Ceylon held in a recent case that Extradition could be effected only with British India and not with the C & M Station which is only a portion of the Mysore State.

54	Omit the words "School and"	There is no orderly for the School.

54	Omit the words "School and"	There is no orderly for the School.

5

(c) Delete the word "head"

5. (e) For the word "week" in line 2 substitute the word "month" and for the word "weeks" substitute the word "months"

56 note To be deleted

Ambulance carts are provided by the Municipality and also by the Bowring Civil Hospital. It is under contemplation to provide a police ambulance cart also. There is no need for strechers at police stations.

2/6

57 (2)	For the words"in charge of a Head Constable," substitute the words "as per P.O.58(8)"	There is no need of a Head Constable for escorting prisoners up to six in number.

9.7

57 (b)	For the word "Salem", substitute the words "North Arcot"	Jalarpet belongs to North Arcot District.

70 (6) Make the semicolona full stop and Delete the sentence commencing with the words "such infraction"

This concerns the Railway authorities only.

70 (10)	For the words "and will carry out any order of the Station Master with ~~re~~ reference to the comfort and convenience of passengers", substitute the words "and assist passengers whenever necessary"	It is not desireable to place the police under the orders of the Station Master.

7c	Omit the last two sentences and substitute the following: "To enable constables to travel by rail immediately they notice any bad characters &c, free Railway passes are provided"	Railway Police do not use Railway warrants but are provided with free passes by the Railway Company.

83 (a) For the words "written notices", substitute the words "Telephonic reports" and for the words "such notices", substitute the words "such reports".

Note 2. To be deleted

Rule (c)

Note 2. For this note, substitute the following:- "such information should, whenever so considered necessary, be also sent for publication in the Mysore Residency Orders."

65 Delete "a copy of the entries in it are to be forwarded daily to the Inspector with Form No.I-A., which gives an abstract of the duty done by the station staff" substitute "should be seen daily by Inspectors, and in the case of the Railway Inspector a carbon copy should be forwarded from his out-stations"

Delete last words of 4th sentence para 2 "with the general diary"

87 (1)	For the words "The duplicate will then be removed", substitute the words "The original will then be removed": and for the words "The original paged copy " Substitute the words "the copy"	
	For the last sentence "The original paged copy &c.," substitute "The copy will be also removed and filed at the Station House"	This is necessary to facilitate the whole case being kept together for easy reference.

25

87 (6) . Cancel P.O.87 (6)

This is unnecessary as the D.S.P. sees all diaries at office and can always see if there ~~was~~ is unnecessary ~~sary~~ delay in disposing of cases.

88 (b) For the words "after which they should be sent to the head quarter office for destruction," read "after which they should be destroyed by Inspectors with the Superintendent's sanction."

by (b)	Delete	There is no column 13 in the charge sheet now in use.
(e)	Delete	This is not done, charge sheets are put in and the Magistrate issues summons.

31 (b)	Cancel para 2 of the P.O.	This is unnecessary as the courts issue notices

91 (c) After the words "by the police as" insert the words "maliciously and wilfully."

39 (1) Add "In petty cases in the Bench Court the presence of Sub Inspectors to conduct prosecution is not insisted on"

100 Delete Para (1) and substitute the following:-

Charge sheets under sections 109 and 110 of the Criminal Procedure Code shall be countersigned by a supermor officer, unless ordered to be put in by a magistrate.

102 For the 2nd para substitute "In rural tracts, police investigation should invariably be held on the ~~Superintendent~~ Dept. In towns, the examination of parties in the police station may frequently be conducted without objection".

11b (a) 1 After "Commanding Officer" insert through the ~~D.B.F~~" and after "requisition" insert "by telephone"

118 (a) For the words "Executed by . . . on the day of ... .", substitute the words "Returned duly executed"

After the above alteration add another para "If the warrant is non-bailable, the words "accused is herewith produced" should be added after above endorsement. If a bailable one, it should state whether bail has been accepted and if so whether the bail or security bonds or both are attached?

12a (a) Delete

provided for by the F.P. system.

128 (a) & (b)	Delete	The F.B. system sufficiently identifies prisoners when re-arrested.

129 (b) Delete the words "which should be inserted .. .. written underneath the photo."

151 (1) For the last sentence, substitute "These rolls will be forwarded to the First Assistant to the Hon'ble the Resident for publication in the Mysore Residency Orders.

(11) For the words "to the Chief office", substitute the words "to the First Assistant to the Hon'ble the Resident" and for the words "to that office", substitute the words "to ~~have~~ him"

136 Substitute the following for the order:-

(I) (1) All prisoners belonging to criminal tribes, as well as all dangerous convicts who are likely to revert to crime on release and who are foreigners to the province in which they are sentenced, should be transferred two months before their release (i) to the jails of their native districts in the case of prisoners who are natives of other British provinces and (ii) to the jails of the British Districts nearest to their homes in the case of prisoners who are natives of Native States.

(2) Endeavour shall be made to trace the prisoner's native place through the Finger Print Bureau, which should make a reference to the Bureau of the province or Native State to which the prisoner is suspected to belong.

(3) If the native place of the prisoner is ascertained and the Superintendent decides that he should be transferred, intimation should be sent immediately to the Superintendent of the jail by a P.R/T Slip (~~Form 66~~), and a counterpart of the P.R./T.Slip shall be sent to the District Superintendent of Police of the District to which the prisoner belongs.

(4) This system should invariably be applied to Chapparbands.

(II) The following are the rules for the shadowing of convicts on their release from jail:-

(1) Only those convicts who (i) have no fixed abode, or (ii) are not likely to return to their native place on release or (iii) are exceptionally dangerous shall be shadowed.

(2) The Superintendent shall decide which convicts shall be shadowed. For this purpose the Sub Inspector will note on the Conviction Memo. for Finger Print Purposes (~~Form 75~~) whether shadowing is necessary or not. The Circle Inspector will add his opinion and the Superintendent will pass a final order.

(3) The fact that the convict is to be shadowed shall be entered in the head-quarter office in the Finger Print Register (~~Form No. 137~~) and communicated to the Superintendent of the jail where the convict is imprisoned, who shall note in red ink the letters P.R/S. (police registered prisoner for shadowing) above the number of the convict in the Conviction Register, the Committal Warrant, the History Sheet, the Release Register and finally in the monthly release lists sent to the Superintendent of Police.

(4) On receipt of the release, list the Supdt of the Police of the District in which the Jail of release is situated, ~~and, in the case of Madras City, the Commissioner of Police~~ shall make a list of P.R/S. convicts, communicate it to the Superintendent of Railway Police concerned and arrange to have the selected prisoners properly shadowed.

(5) An ex-convict who travels by road shall be kept under observation by the Police of the district until he leaves their district, when intimation of his arrival will be given to the Police of the next district.

(6) If a released convict travels by train, the District Police shall point him out to the Railway Police, and the senior railway police officer present shall issue orders for the ex-convict being watched during his journey, and shall telegraph intimation of his coming to the station-house officer of the place to which he has taken a ticket, so that the District ~~Superintendent~~ Police may be ready to take him under observation on arrival.

(7) When an ex-convict breaks his journey, instead of proceeding to the place to which he was granted a ticket, the Railway Police shall inform the District Police of the locality, where the exconvict alighted, and telegraph the same intimation to the station-house officer of his original destination. The Police of the place where he broke his journey will be responsible for keeping him under observation.

(8) A constable deputed for shadowing an ex-convict shall enter the fact in his note-book, in which he shall also take the signature of the constable to whom he passes on the surveillance.

(9) Ex-convicts should be kept in view, but on no account should restraint be put upon their movements.

(III) (1) Superintendents of Jails are required to send to Superintendents of Police of the districts in which the jails are situated, before the 15th of each month, a list of prisoners to be released during the next ensuing month and a similar list to the Superintendent of Police of the district in which the prisoners' homes are situated or in which they may have been convicted. In the latter case, the Superintendent of Police should, on receipt of the jail release list, give information regarding the release to the Superintendent of Police of the district in which the prisoners' homes are situated.

(2) In addition to the list to be sent before the 15th, Superintendents of Jails shall, if necessary, send a supplemental list containing the names of prisoners admitted after the 15th of each month and who will be released during the next ensuing month.

(3) Whenever there is delay in the receipt of release list from jails, the matter should be reported to the Inspector-General of Police who will bring it to the notice of the Inspector General of Prisons.

(4) Extracts from release lists shall be communicated by Superintendents through Circle Inspectors to the stations within the limits of which the prisoners' homes are situated and Sub Inspectors shall, after a reasonable time, return these extracts through their Inspectors, noting thereon whether the prisoners referred to have returned to their homes or not.

137 (a)	Delete the first three lines of the order.	This is a matter for the Sub Inspector to attend to and not for the Head Constable and men. Placarding is consequently unnecessary.

52

139 (b) In the last sentence of the first paragraph, convert the semicolon ~~with~~ into a full stop, and cancel the words "not more than two should be allowed to enter, and they should search together and in the presence of the witnesses."

(a) In line 5, for the words "station house diary", read "general case diaries"

(3) After the words "Form No", insert "62"

140 (b) Cancel this order+substitute the following:-

(1) The description of a prisoner should be carefully and fully recorded in column 5 of the search Register on his being brought to the station house. It should be sufficiently complete to fulfil all the requirements of a description for publication, in the event of the man's absconding. Instructions for recording descriptions are given as appendix VIII

(2) The prisoner's relatives will be entered underneath the description.

Adopted from the Madras Police Orders.

145	Delete	There is no such provision in the Madras Orders. According to this order property will have to be retained by each individual. The next P.O. is quite enough.

148	Delete	The three sections are cognizable and ~~D.S.P.~~ the Supdt: sees the case diary.

149 The note to be deleted.

.53 (a) In the 3rd paragraph, for the words "previous three years or more", substitute the words "previous years"

104	Omit clause (v) and substitute the following:-	
	"(v) must have obtained at least a completed Secondary School Leaving Certificate issued under the authority of Government, or must have passed the Matriculation or some higher examination of an Indian University;	Embodied from Madras P.O. and also the Hon'bl the Resident's notification No.5398 dated - 16-9-1912.
	"(vi) must be over 21 and under 25 years of age; and	
	"(vii) must be not less than 5 feet 5 inches in height and 32 inches round the chest.	Embodied from Madras P.O.
	Note:-The Hon'ble the Resident may grant exemptions from these conditions"	
	For the 2nd paragraph of this P.O., su substitute the following:-	
	"Appointments to the rank of Inspector will be made by the Hon'ble the Resident and to the grade of Sub Inspector by the Superintendent"	To conform with the existing practice.

156-157 Omitted by the Hon'ble the Resident.

161-165	Omit	In Madras, promotions are given according to the fitness of men.

166 For the words "twice a week for not less than one hour", substitute the words "every day for men remaining at the station"

167	In the first sentence, omit the words "before promotion to the first class"	A Viva Voce examination is held for the constables before they are sent out from the police school.

170	In paragraph 2, omit the last sentence.	Height, chest measurement and age are entered in the Enlistment Register by the School Sub Inspector

171 (a) In line 4, for the words "on even a 2nd class Constable", substitute the words "on a Constable"

171 (c) Cancel this paragraph substitute the following:-

"No one will be admitted to or promoted to any Government appointment the pay of which exceeds Rs.20/- per mensem, unless he has passed the Matriculation or some higher examination of an Indian University. The previous sanction of the Hon'ble the Resident must be obtained for any exemption from this rule."

This rule does not apply to the Police Executive Force."

Vide Resident's Proceeding No.6378, dated 16th September 1912.

172 (c) For the word "register" in lines 2 & 5 substitute the words "service register" After the 2nd sentence, insert the following:-

"For this purpose, each station house officer shall send in an annual return of the heirs of all his subordinates through the Inspector by the 10th of January. From this return, the names of registered heirs will be kept up to date."

For the words "particular marks" at the end of this clause, substitute the words "marks of identification"

17. (a) In clause (1) of this paragraph, omit the words "and baton exercises"

175 Cancel (a) and (b) of this P.O. and substitute the following:-

(a) Inspectors of Police will ordinarily be appointed by promotion from among Sub Inspectors,, but may also be directly recruited as ~~=~~ the Hon'ble the Resident may deem desirable on the reco mendation of the Superintendent"

Adopted from Madras P.O.

"(b) Sub Inspectors shall be appointed by the Superintendent and shall ordinarily be recruited direct but a small proportion, as ~~=~~ the Superintendent may deem desirable, may be filled by the promotion of head constables.

6.9

182 (2) To be deleted

165 (1)	Delete from "on such days.....time" and substitute "as ordered in P.O.166"	
(3)	Delete	P.O.166 lays down who holds and what has to be done at these classes.

180 (3) Delete the words "at the side of the road"

156 Against the item "Drill" for the words "twice a week" read "once a week" and for the words "Tuesday and Thursday 5 to 6 P.M." substitute "Monday for C Division and Tuesday for B Division from 7-30 to 8-30 A.M.

Delete the paras regarding "Instruction" "Line* Kit Inspection" and "Fatigue Duty"

Insert as chapter VII A-Finger Prints.

106 A. In each province there is a Finger Print Bureau in which the finger prints of criminals are kept on record. Bureaux have been established at the following places:-

Central Finger Print Bureau.		Central Criminal Intelligence Department, Simla.
Madras	...	Madras
Bengal	...	Calcutta
"Bihar and Orissa	...	Ranchi
Assam	...	Shillong"
Bombay	...	Poona
Baroda	...	Baroda
Burma	...	Rangoon
Central India	...	Indore
Central Provinces	...	Nagpur
Cochin	...	Trichur
Mysore	...	Bangalore
Nizam's Dominions	...	Hyderabad
The Punjab	...	Phillour
Rajputana	...	Mount Abu
Sindh	...	Karachi
Travancore	...	Trivandrum
United Provinces		Allahabad

106 B The finger prints of the following classes of persons should be sent for record:-

(1) persons, convicted, or reconvicted, of offences punishable, on a subsequent conviction, under section 75 of the Indian Penal Code, provided that they are likely to commit crime outside the limits of the police station within which they reside;
Note.-This rule should be worked with great care and finger prints should always be taken when there is any doubt as to the wandering habits of the criminals.

(2) persons convicted under the bad livelihood sections of the Criminal Procedure Code, subject to same proviso as above;

(3) persons convicted of impersonating a public servant, sections 170 and 171, poisoning, section 328, kidnapping, etc., sections 363 and 373, cheating, sections 417 to 420, counterfeiting currency notes, sections 489-A to 489 D, of the Indian Penal Code

(4) persons convicted of theft of arms and ammunition or under the Arms Act, who are believed to be illicit dealers in arms.

106 C (1) The finger prints of females and juveniles, as well as ~~well as~~ those of adult males, shall be sent for record.

(2) The finger prints of lepers should not be taken.

106 D Station-house officers are responsible for the taking of finger prints of all persons who have to be finger-printed under the rules in P.O. No. 1883. The finger print may be taken on arrest or at any other time during the progress of the case that is convenient. If the person charged is convicted, the station-house officer will fill up the descriptions of the convict and particulars of conviction in ~~Form 75~~, sign on the first page, and forward the Finger Print Slip with the Conviction Memo. ~~Form 75~~ to the Head quarter office. If the prisoner is not convicted, the station house officer will destroy the finger print slip taken by him

Should the Superintendent decide ~~on Form 73~~ that the finger prints are to be recorded, the Conviction Memo and the Finger Print Slip (~~Forms 73 and 74~~) will be numbered by a clerk and kept in open files (O.M.O. 426), to await the arrival of the Finger Print Tester who will proceed according to O.M.O.426.

188 E In the case of persons sentenced to whipping, fine or imprisonment in a Sub-jail only, the Station house officer will proceed as directed in P.O. No. 188 D If the Superintendent decides that it is unnecessary to send the finger print for record, it will be destroyed. If he decides to the contrary, he will forward the Finger Print Slip direct to the Madras Bureau for record and return the Conviction Memo. to the station house officer, Such Finger Print Slips and Memos will not be numbered or placed on the file ~~or submitted to the Tester~~.

188 F In addition to those mentioned in Police Order No. 188 B the finger prints of the following persons shall be taken and sent for record, whenever they pass through the hands of the Police:-

(1) members of registered gangs, if their finger prints are not already on record;

(2) all persons reasonably suspected of being professional itinerant criminals, even though not convicted. In such cases the Finger Print Slips should contain full details of the circumstances under which the suspect has come into the hands of the Police;

(3) persons ordered to be deported from British India under Act III of 1864;

(4) persons arrested in political offences, whether convicted or not. Station-house officers are responsible for taking the finger prints of these individuals, as occasion arises, and sending them to the Superintendent for disposal.

Note.-Two slips must be prepared for those enumerated in paragraphs 2, 3 and 4.

188 G Whenever a person, whose residence or antecedents are not known, is arrested on a criminal charge and it is desirable to trace his identity, the station-house officer shall have his finger prints taken on ~~Form 74~~ and send it with a Search Slip in ~~Form 75~~ direct to the officer in charge of the Finger Print Bureau at Madras, who will return the counterfoil, filled up, in reply. "If the person is convicted, the counterfoil should be returned to the Bureau with his Finger Print Slip sent for record."

Note.-Persons who, though known, have been out of view for some time should be treated as unidentified.

188 H If the unidentified person is suspected to be a native of, or to have wandered through, another province or a Native State, reference shall be made by the station-house officer, in the manner prescribed, direct to the Central Bureau, Simla, and to the bureau of the province concerned, as well as to the Madras Bureau

188 I A register of all such search references shall be kept in the station ~~in Form 76~~.

188 J The telegraphic address of the Central Finger Print Bureau is "Finger Prints, Simla".

188 K References to the ~~local~~ Finger Print Bureaux should be addressed to-

The Officer in charge,
Finger Print Bureau,
Mylapore,
Madras, S.

and to

The Officer in charge,
Finger Print Bureau
in Mysore, Bangalore

Loc L When a person, whose Finger Print Slip is on record in a bureau is wanted by the Police but is absconding, information of the fact should be sent forthwith by the station-house officer through the Superintendent to the Madras and Bangalore Bureaux.

Loc M When a person whose Finger Print Slip is on record in any bureau dies, the station-house officer shall send in a statement ~~in Form 77~~ to the head-quarter office for communication to the Madras and Bangalore Bureaux.

96

191 In the 2nd paragraph, after the word "Sub Inspectors", insert the word "Sergeants"

193 Page 140, For para 1, substitute the following:-
Khaki coat of the Military Service pattern button up at the neck with turn-over collar, a white linen collar to be worn inside. A 2½ inches expanding pleat down the centre of the back, sewn down below the waistband, and a waistseam and band 2¼ inches wide. Military skirt to bottom edge. When Sam Browne belts are worn by Inspectors, a silver plated hook to be fastened at each side at the waist. Two cross patch breast pockets above 6½ inches wide and 7½ inches deep to the top of the flap, with a 2½ inches box pleat in the centre. Two expanding pockets below the waist (pleats at the sides) 9¼ inches wide at the top, 10½ inches at the bottom, 8 inches deep to the top of the pocket, fastned at the top with a small police pattern button; flap, with button hole, to cover pockets, 3½ inches deep and 10½ inches wide sewn into the bottom edge of the waistband; the top of the pockets to be sewn down at the corners in such a manner that the pocket can be expanded at the top also. Outside ticket pocket in top of waistband on the right side. Inside watch pocket, with leather top above for chain or strap. Five medium police pattern buttons down the front, the bottom button on the lower edge of the waistband. Pointed cuffs with opening fastened with two small police pattern buttons. Shoulder straps of same material as garment. 78

Page 141. In para 2, delete the words "or dark blue serge": and for the words "chain straps to be worn with long blue trousers only and" substitute the word "with" ~~and~~ delete the words "with khaki ~~and~~ Cord breeches" occurring at the end of the para: and add "or Jodhpur breeches"

In para 3, delete the words "Black Wellington .. ....with the blue and "and the words "to be worn.....khaki uniform."

In para 4, after the words "full dress", add the words "but spike and chain need not be worn" -

Para 5 --- to be deleted.

In para 6, delete the words "white gloves ... .blue uniform and" and the words "with the khaki uniform"

This is the uniform worn at present. It was not incorporated in the present orders before.

194 Page 142. In "B---Undress", para 1, omit the words "or dark blue serge (according to season)"

In para 2--For the existing P.O., subtitute the words "same pattern as that for Inspectors"

In para 3--Delete the words "Black.....with blue and"

In para 4, after the words "full dress", add the words "but spike and chain need not be worn"

Para 5--to be deleted.

In para 6--for the existing P.O., substitute the words "tan ~~the~~ gloves"

In the sub para under this para, for the words "forage and fatigue cap", substitute the words "and forage cap"

193 In the last paragraph of this P.O. between the words "with" and "silver" insert the word "three": and after the word "borders" insert the words "of 1½ inches in width"

194 In the 2nd paragraph of clause (b) of this P.O. for the word "narrower" substitute the words "one inch wide"

195 In clause (a), for the words "will be of alternate silver and white cotton stripes" substitute the words "will consist of two silver stripes, ¼ inch wide and three white cotton stripes 4 inches wide each"

196 In clause (a), for the words "that the blue and white stripes will be all of blue and white cotton instead of lace and similarly", substitute the words "that blue stripes will take the place of lace and"

194 In the heading above this RO., for the words "European Sub Inspectors", substitute the words "Sergeants and Sub Inspectors"

In "B-Undress", para 5, after the words "the words", insert the words "Police Sergeants,"

195	(3)	For "Black" read "Brown"	
	(5)	Cancel this paragraph	Gloves are not used by Head Constables.

197 (A) 2. For the second sentence, substitute the following:-

"Periods spent on leave without allowances or under suspension will be excluded from the calculation of approved service."

198 (4)	Cancel this paragraph	This is unnecessary as small service books are maintained.
	And the following as note (b) at the end of this P.O. "Defaulter sheets should be sent in to the office of the Superintendent once a year to be checked with the Defaulter book"	

199 (9)	In lines 1 & 2, omit the words "and the copy thereof furnished to the delinquent"	This is necessary as the men are usually present before the Superintendent at the time of punishment.

In paragraph (1) for the words "The entries will be made in the service books", substitute the following:-

"All good service entries will be entered in the service books"

Paragraph (2) to (5) to be deleted.

205 (b) Omit item (2) in the marginal note.

20b (a) Omit the 2nd and the 3rd sentences and substitute the following:-

"This term should not be prolonged without good reason"

210 (3) For the words"yearly circle property list", substitute the words "half . yearly circle property return", and for the word "year", substitute the word "half-Year"

412 (b)	In note (1), line 3, for the word "Inspector", substitute the word "Sub Inspector"	
	In note (1), in the penultimate sentence for the words "General remarks", substitute the following "observation, circumstances in or by which, disease was induced".	There is no column as "General remarks" in the Medical history sheet.
	In note 2, omit the last sentence	The book is received at the Superintendent's office from the hospital with the necessary entries made therein.
	In note (4), lines 1 & 2 for the words "seven days casual leave", substitute the words "ten days casual leave"	Adopted from Madras P.O.

215 (a) Cancel the first para of this P.O. and substitute the following:-

"Police officers of and below the rank of Inspector may be granted casual leave for a period not exceeding ten days at a time, up to a maximum of fifteen days in a calendar year. Sundays and Gazetted holidays will be included as part of the leave"

· Adopted from Madras Police Order/

217	In the first sentence for the words "6 weeks", substitute the words "5 weeks."	To be in conformity with P.O.222

226 (b)	Second para for the words "forwarded to . . . . . of Police" substitute the words "filed in the Inspector's office"	Leave returning memos are sent and passports seem to be unnecessary to be sent to D.S.P's office.

250 (c) For this paragraph, substitute the following:-

In the case of an officer's service terminating by his death, his service book may, on application, be handed over to his relatives: should no application be made within six months of the officers decease, the service book may be destroyed"

Adopted from Madras P.O.

250 (c) For this paragraph, substitute the following:-

In the case of an officer's service terminating by his death, his service book may, on application, be handed over to his relatives: should no application be made within six months of the officers decease, the service book may be destroyed"

Adopted from Madras P.O.

247 (2)	For the words "weekly" and "week", substitute the words "monthly" and "month" respectively. At the end of this paragraph, add the words "by the 5th of the following month"	T.A. Bills are submitted monthly and not weekly.
247 (3)	To be deleted	Is unnecessary, as it is provided for in P.O. 247 (4)

200	For the words ("the Madras and Kolar Gold Fields Railway lines", substitute the words "by Railway"	Use of Railway warrants is not restricted only to the Railway lines referred to in this P.O.
	Omit note (2) under this P.O.	Unnecessary

ar!

207 Cancel paras (iii) and (iv) of this order and substitute the following:-

(iii) Kerosine oil or any easily inflamable material should always be stored in an out building or godown. Adopted from Madras P.O.

(iv) In every room in which a kerosine oil lamp is in use, a small box of dry earth with a scoop should be kept for use in extinguishing burning oil. The earth should not be allowed to harden or cake.

To paragraph (v), add at the end:-

"All oil lamps must have metal (and not glass) reservoirs. The carrying of lighted lamps other than lanterns should be avoided"

After paragraph (viii), insert the following:-

(ix) old furniture should not be left lying about but should be disposed of at once.

(x) smoking in record rooms is strictly prohibited.

263 To be deleted

204 (c) In the second para, under this P.O., for the words "No.191,Vol.II of the Madras Police Orders", substitute the following: "Form No. O.M.76, Vol.IV of the Madras Police Orders"

Under the heading "articles of clothing"
insert the following as P.O.No266,
changing the present order to 266A.

~~Revised~~ Scale of clothing ~~proposed and~~ sanctioned for the Police of the Civil and Military Station, Bangalore.

		Rs.	A.	P.	Rs.	A.	P.
	Constables.						
1st year A	2 Khaki coats at Rs. 1-12-0 each ...	3	8	0			
	2 Pairs drill knickerbockers at 0-12-0 each	1	8	0			
	1 Pair putti	0	6	0			
	1 Pair boots.	3[x]	0	0			
					8	6	0
2nd Year B	A + ...	8	6	0			
	1 Woollen jersey or cardigan jacket...	2	4	0			
	1 Puggree border..	0	10	0			
	1 Kullah.	0	6	0			
	Badges of rank	0	2	0			
					11	12	0
3rd year C	A				8	6	0
4th year D	A + B + ...	11	12	0			
	1 Turband without borders...	1	8	0			
	1 Great coat.	4	10	0			
					17	14	0
5th year E	A				8	6	0
6th year F	A + B				11	12	0
7th year G	A				8	6	0
8th year H	A + B + D + ...	17	14	0			
	1 Leather belt complete	2	0	0			
					19	14	0
					94	12	0
	Annual average cost for one man	...		...	11	13	6

[x]Rate of boots since raised to Rs.3-8-0 each

		Rs.	A	P	Rs	A	P
	Head Constables.						
1st year A	2 Khaki coats at Rs. 2-4-0 each. ...	4	8	0			
	2 Khaki knickerbockers at Rs. 1-4-0 each.....	2	8	0			
	1 Pair putti	0	6	0			
	1 Pair boots	3[x]	0	0			
					10	6	0
2nd year B	A + ...	10	6	0			
	1 Puggree border.	2	12	0			
	1 Woollen jersey or cardigan jacket..	2	4	0			
	1 Kullah	0	6	0			
	1 Silver schevorn	0	12	6			
	1 Silver crown...	0	11	0			
					17	3	6
3rd year C	A..				10	6	0
4th year D	A + B + ...	17	3	6			
	1 Puggree without borders..	1	8	0			
					18	11	6
5th year E	A				10	6	0
6th year F	A + B				17	3	6
7th year G	A				10	6	0
8th year H	A + B + D + ...	18	11	6			
	1 Great coat	4	10	0			
					23	5	6
					118	0	0
	Annual average cost for Head Constable				14	12	0

[x] Rate of boots since raised to Rs.3-8-0 each

207

In paragraph (a), for the words "a committee of not less than three officers of whom one should be an Inspector", substitute the words "a committee of two Inspectors".

In the note under this paragraph, after the words "description of stores", add the words "not personally inspected by the Superintendent"

In paragraph (c), convert the comma after the words "in his possession" ~~with~~ a semicolon: delete the sentence commencing with the words "except his circle letters", and add the following:—

"his circle letters will be returned to the stores by the Inspector of the circle to which he is transferred"

In paragraph (d), cancel the first three sentences and substitute the following:-

"Every man quitting the force should return his clothing and accoutrements to the Police stores through his Inspector without delay".

267 (e) In note (2), under this P.O.

for		read		
"Boots ..	Rs.3-0-0"	"Boots	Rs.3-8-0"	Rs.3-8-0 is the present sanctioned rate
"Duplicate sunnad.....	" 1-0-0"	"Duplicate sunnad	Rs. 0-4-0"	Re.1 for a duplicate sunnad is rather exorbitant.

266 In ~~For~~ the 2nd paragraph, omit the words "as at present"

270 In paragraph (a), omit the secnd sentence. It may not be always possible to secure uniformity in whistles and chains.

In paragraph (c), for the words "two sets i.e.10 buttons", substitute the words "5 big buttons and 8 small buttons."

271 Omit the last sentence This is unnecessary

272 Omit the word "senior" before the words "head constables"

273 Delete paragraph (d) under this P.O. Adopted from Madras P.O and substitute the following:-

"The pages of books of forms issued from stores shall be numbered on the foil and counterfoil and stamped with the Superintendent's seal. In the case of forms with foils the stamp will be on the divisions between the foils. The store Sub Inspector shall certify to the number of pages and the circle to which issued and date of issue"

280 Delete this P.O. and substitute the following:-

"Every head constable and constable is responsible for keeping his kit in good condition"

294 In the note to this P.O. delete
the words "or the District Magistrate"

295 In clause (a) under this P.O. insert a comma after the words "administrative reports", and omit the word "and" between the words "reports" and "letters" and after the words "police working" insert the words "and communications relating to clothing"

In clause (b), delete the words "or communications relating to clothing"

(b)

306 In clause (b), for the words "bottom", substitute the word "top", and for the word "top", substitute the word "bottom"

Delete the second paragraph of this clause

306 Cancel this P.O. and substitute the following:-

"At the close of each year, Inspectors will prepare and forward to the Head Quarter office for the Superintendent's sanction a list for each station of time expired records which need not be retained and other useless papers for destruction. They will be destroyed by the Inspectors themselves on receipt of the Superintendent's order".

Adopted from Madras P.O.

011 In paragraph (b), omit the words "128 x feet square"

Paragraph (c) to be deleted

515	To be deleted	Cannot be done as it is likely to lead to friction

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This is not provided for in the "Government servants conduct Rules". The rules only require that Government servants should make a declaration of all immovable property owned by themselves or by any member of their family.

In paragraph (8), for the words "station house officers", substitute the words "sergeants"

567	In line 3, omit the words "without the sanction of Government" In the last line, for the word "Government", substitute the words "the Hon'ble the Resident"	The Hon'ble the Resident is the Local Government

339 In paragraph (a), for the words "under section 10", substitute the words "under section 7"

345 In the marginal note, after the word "Inspectors", add the words "Sergeants and Sub Inspectors"

302 The following will be published in the Mysore Residency orders:-

(1) Appointment of Inspectors, Sergeants, Sub Inspectors, Office Manager and Accountant.

(2) Promotion of -do-

(3) Leave to -do-

(4) Transfer of Inspectors, Sergeants and Sub Inspectors

(5) Rewards of good service entries sanctioned to -do-

(6) Pensions and gratuities

(7) Hue and cry

(8) List of missing persons

(9) List of proclaimed offenders

(10) Any information which the Superintendent may consider necessary regarding suspects, vagabonds, European loafers, criminals etc.,

(11) Lighting up time

~~(12) Police orders~~ Vide D.S.P's Do. No 144 dy $\frac{30.10.15}{1.11.15}$ (S.90

(13) Notices inviting tenders and

(14) any other thing which the Superintendent may consider necessary.

In appendix III, for the word "yearly" against the item "Return of circle and station furniture and property", substitute the word "half-yearly"	To conform with P.O. 210 (a) and 278

Appendix
IV.p.7
Item 12 For "Petty Case Register 10 years"
Read "Petty case Register----3 years"

Appendix XXII

Instructions for the recording of Marks, Scars and other Means of Identifying Individuals.

1. In order to give a description of any person sufficient to distinguish him, and take it evident to any other person that he is the individual described, it is usually necessary to note several points. The more uncommon any peculiarity is to mankind in general, the more characteristic it becomes of the individual and therefore the more valuable as a means of identification. If a man for instance is said to have his face pitted with small pox marks, it is clear that he must be one of a limited number of people, as the majority are not so marked, but this is not enough to identify him, so long as many persons disfigured by small-pox are to be seen. If it is added that he is blind in one eye, the number of people who combine the two peculiarities would be small, and if it were said that he were blind in the left eye, it would be rendered still smaller; while if he was further described as having a scar, the size of a rupee, on the back of his right hand, or had lost the last joint of his left thumb, and was 5 feet 10 inches hight, it is clear that the individual would be so well defined that any person found to combine all these peculiarities would without much doubt be the individual described. Therefore the larger the number of peculiarities noted, the more accurate the description, and the more uncommon they are to men in general, the smaller the chance of making mistakes in identification.

2. The cut, shape or material of clothing, the colour of the hair or skin and similar attributes, though helpful in certain cases, are ordinarily not of much value, as they are too general and can be simulated, and it is better to depend on attributes that are less common and cannot be copied.

3. It is not necessary to measure every mark and scar on the person. It will suffice if three or more of the most prominent and permanent are recorded, provided that their positions are accurately given. Care must be taken that the marks selected are permanent, at least so far as it is possible to judge.

4. The following brief instructions as to the manner of recording marks of identification are laid down for general guidance:-

(i) Marks and scars.-These to be of value must be permanent. Their size, shape, locality and probable cause (if known) should be stated, together with their direction and distance in inches from a fixed point.

(ii) The fixed points usually taken are-

(a) For the head and face-the corners of the eyes or mouth, the ears or nostrils, whichever may be most convenient for purposes of measurement.

(b) For the neck-the seventh or prominent vertebra at the back, or Adam's apple at the front.

(c) For the arms-the point of the elbow
(d) For the hands-the tip of the middle finger
(e) For the front of the body-the navel and middle line
(f) For the back-the seventh vertebra and middle line.
(g) For the legs-the middle of the bend of the knee.

(iii) In measuring marks on the front, as well as on the back, of the body, an imaginary line is drawn down the centre of the body. Scars will be denoted as being either to the right or left of this line, above or below the navel (and below the seventh vertebra on the back.)

(iv) To measure the distance of a scar on the trunk of the body from the given point, it will first be necessary to ascertain its distance from a horizontal direction to the right or left of the imaginary line. The next step will be to measure the distance from the point where these imaginary vertical and horizontal lines intersect to the navel. If the scar is anywhere on the imaginary line, it will only be necessary to give the distance above or below the navel to localise it.

(v) It should invariably be stated whether the mark is on the right or left limb and, if so, whether it is on its interior exterior, anterior or posterior surface.

Examples-

(a) Burn, circular in shape, 1¼ inches in diameter, 6 inches from navel and 3 inches to left of median line.

(b) Longitudinal scar on back, 5 inches long, ½ inch broad in the middle, pointed at both ends, direction up and out, 7 inches from seventh vertebra and 2½ inches to right of median line.

(c) Burn, irregular in shape, exterior right thigh, 6 inches from head of knee at its nearest point.

Note.-During examination, the person should be made to stand upright, with hands down and palms turned forwards. The entries about the marks can be considerably abbreviated without becoming unintelligible and should not be unnecessarily lengthy

(vi) Deformities of any kind should always be recorded. The following are the principal:-

(a) Head.-Hare lip, loss of, or injury to, an eye, squint, misshapen ears, nose, or skull, loss of ~~so~~ teeth.

(b) Body.-Loss of or supernumerary fingers or toes, webbed fingers, loss of a limb or part of a limb, immovable joints, wasted muscles.

(vii) In addition to marks, scars and deformities, any peculiarity which may specially distinguish the individual under examination may prove useful, such as unusual height, a stammer in speech, peculiar gait or attitude, and the like.

(viii) To give a complete list of all the points that may possibly prove of value as heads of identification would be impracticable. The examiner must use his discretion sense, and note such as are likely to be most useful.

S. 3.—R. P. B.—7-1915.—20,000.

No 424
1917

'T.1

From P. B.
an Engr. I.C.S,
Secretariat to the Resident
in Mysore.

To The District Superintendent
of Police, Cr in Station of Bangalore
Nils the District Magistrate.

No 7092
of 30th September 1915

Sir,

With reference to your letter
A.83 No 104, dated the 15th September 15,
I am directed to communicate
the approval of the Resident
to the proposed alterations in the
Police orders of the Cr in Station
of Bangalore ~~as the following~~
~~consequences~~: subject to the
following further modifications:—

In order 171 (C), after
the words "unless he" the words
"has obtained a completed
secondary school leaving
certificate issued under the
authority of Govt. or" should be
inserted.

Page 140 of the Police orders. Para 1.
The words "Khaki Patrol Jacket" should
apparently be retained.

Govt 29/9/16

Govt 27/9/16

27/9

Yours, etc.
P. B.
for Secretariat to Resident